ISPARTA UNIVERSITY OF APPLIED SCIENCES 2021-2022 ACADEMIC YEAR
ONLINE EXAM, APPLICATION, PLACEMENT AND REGISTRATION PROCEDURES FOR
INTERNATIONAL STUDENTS TO APPLY TO ASSOCIATE DEGREE AND UNDERGRADUATE
PROGRAMS

ONLINE EXAM; APPLICATION, ADMISSION AND REGISTRATION CALENDAR

ISPARTAYÖS Exam Application Period	28th July 2021 10:00 am 15th August 2021 23:59 pm
Exam Date	18th August 2021 10:00 am
Announcement of Exam Results	23rd August 2021
Appeal against Exam Results	24th August – 28th August 2021 08:30-17:30
University Application and Evaluation	2nd August 2021 – 17th September 2021
University Application and Oral Exam	**An oral exam will be held one week after the candidate applies.**
Announcement of Evaluation Results and Sending out the Admission Letters	20th September 2021
Registration Period and Payment of the Tuition Fees	20th September – 24th September 2021
Announcement for Second-Round Quotas and Placement of Waiting List Applicants to Second-Round Quotas	27th September 2021
Second-Round Placement Registration Period and Payment of the Tuition Fees	27th September 2021 – 1st October 2021

ISPARTAYÖS APPLICATION PERIOD AND PROCEDURES

- ISPARTAYÖS applications will be held online between 28th July – 15th August 2021 on our university website https://yosbasvuru.isparta.edu.tr. During the application, candidates must first create an Account from the "Create Account" link. The candidate who creates an account logs into the system, fills in the "Candidate Profile Information" carefully, uploads the photo and ID image requested for the application online, and takes the online test exam. The candidate who passes the test exam successfully pays the exam fee with Virtual Pos (Credit Card/Debit Card). ISPARTAYÖS exam fee will be paid as 25 $ (USD) or 220 TL. Candidates who make the payment enter the online exam by logging into the system on the day and time of the exam and performing the "JOIN THE EXAM" process in the "Applied Exams" link.
- The candidate must have a WebCam and internet connection to take the exam.
- Candidates can join the exam within the first 15 minutes of the exam start time. It is not allowed to join the exam after 15 minutes.
- The exam is a test of 80 (eighty) questions and its duration is 120 minutes. 1.5 minutes will be given for each question. No additional time is given to candidates in any way.
- There is at least 1.25 minutes for each exam question, and it is not possible to switch to the next question before it is completed.
- The questions will come successively and there will be no return to the previous question.
- Students who cannot take the exam for any reason within the first 15 minutes will not take the exam again and the application fees will not be refunded.
- After the Examination Results are Announced, the candidate will be able to log in to the system

and receive the result document from the "RESULT DOCUMENT" section of the "Applied Exams" link.

- Exam results are announced on our University website (on the ISPARTA YÖS/e-ISPARTA YÖS exam application page). The announcement in question serves as a notification to the candidates.
- Appeals against the results are made within 5 (five) business days following the announcement of the exam results. They are made to the YÖS Coordinator office in person, via the internet address https://yosbasvuru.isparta.edu.tr or via e-mail to yos@isparta.edu.tr, and are resolved by the Executive Board.

PROGRAM SELECTION, APPLICATION PERIOD AND PROCEDURES

- Placement applications will be held online on our University website https://obs.isparta.edu.tr between August 2 and September 17, 2021. During the application, the candidates must carefully fill in the "Candidate Application Form", upload the documents required for the application to the system online, and print the application form for themselves to keep a copy.
- Candidate number (passport number) should be kept carefully by the candidate, as it will be necessary for every step of the procedures.
- The identity information field of the candidate application form, the information on the identity card or passport issued by the official authorities should be entered without abbreviation or alteration. (All responsibility for the consequences of inaccuracies in the information belongs to the candidates.)
- Candidates can apply to a maximum of fifteen (15) diploma programs.
- The candidate should carefully choose the type of score he wants to be used in the placement (such as YÖS result or high school diploma score).
- International student applications will be received online through the official website of Isparta University of Applied Sciences, and other required documents will be uploaded online to the information system. Applications not submitted within the application period and applications of those who do not upload the required documents or upload incompletely will not be accepted.
- Oral exam (interview) fee will be paid as 25 $ (USD) or 220 TL.
- **An oral exam will be held 1 week after the candidate completes their application. The exam link, date and time will be sent to the e-mail address provided by the candidate. The candidate can check the exam link, date and time from the application system.**
- **NOTE:** Isparta University of Applied Sciences has not authorized any intermediary centre and/or agency for application and placement procedures.

REQUIRED DOCUMENTS FOR APPLICATION (DOCUMENTS TO BE UPLOADED ONLINE)

- Exam result document (not required from candidates who want to get admission with their GPA)
- Transcript document approved by foreign representatives of the Republic of Turkey (required from candidates who want to get admission with their GPA)
- Certified copy of high school diploma or graduation certificate (if these documents are not in Turkish, Turkish translation of these documents notarized or approved by foreign representatives of the Republic of Turkey)
- Educational status document to be obtained from their school for students who are in the

graduation stage on the application date (if these documents are not in Turkish, Turkish translation of these documents notarized or approved by foreign representatives of the Republic of Turkey)

- Photocopy of the passport.

ANNOUNCEMENT OF THE ACCEPTED STUDENTS

- The list of the accepted students and their acceptance letters are announced on the https://obs.isparta.edu.tr website on the dates specified in the calendar. This announcement is in the form of a notification to the candidates and no further notification will be made to their addresses.

PRE-REGISTRATION AND FINAL REGISTRATION PROCEDURES

- The pre-registration procedures of the accepted students are completed by the student by uploading the requested documents to https://obs.isparta.edu.tr between the dates specified in the calendar after the payment is made.

- Students must apply to the student affairs office of the unit they will be registered to in person for final registration. Registration will not be made by mail. Students who do not send their documents to https://obs.isparta.edu.tr on the specified dates cannot claim any rights.

REQUIRED DOCUMENTS FROM ACCEPTED STUDENTS (DOCUMENTS TO BE UPLOADED ONLINE)

- Accepted students must upload the following documents to the system during the registration process on our university website https://obs.isparta.edu.tr/Public/YOSGiris.aspx. Students who do not upload the following documents to the system within the specified period will not be registered.
- Certified copy of high school diploma or graduation certificate (if these documents are not in Turkish, Turkish translation of these documents notarized or approved by foreign representatives of the Republic of Turkey)
- Educational status document to be obtained from their school for students who are in the graduation stage on the application date (if these documents are not in Turkish, Turkish translation of these documents notarized or approved by foreign representatives of the Republic of Turkey)
- Photocopy of the passport.
- An official transcript approved by the high school directorate, showing the courses taken in high school, grades and GPA of the student, and a copy of the Turkish translation approved by the notary or foreign representatives of the Republic of Turkey
- 4.5x6.0 photograph taken in the last six months, from the front, in a way that can easily introduce the student
- A receipt showing that the tuition fee is paid from the relevant bank-virtual post or from Halk Bank ATMs or Internet Banking.
- TÖMER/Language Document, Income Declaration Form, APPENDIX-2, APPENDIX-3 Documents must be uploaded with signature.

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**DOCUMENTS TO BE SUBMITTED TO STUDENT AFFAIRS FOR FINAL REGISTRATION
UNTIL OCTOBER 11, 2021**

The documents required for registration are:

- Students are required to obtain a "Study Visa" from the foreign representative office in their country (or nearest) with their Acceptance Letter.
- Students in Turkey get a residence permit from the Provincial Directorate of Migration Management instead of a Student Visa.
- Student visa is not required for the following candidates:
    - Foreign students who complete their secondary education in Turkey and want to continue their undergraduate education without interruption, and children of foreigners who have a work and residence permit in Turkey,
    - Those who acquired Turkish citizenship by birth and later acquired the citizenship of a foreign state by obtaining permission to renounce Turkish citizenship by the decision of the Council of Ministers, and those who have a document regarding the exercise of the rights granted by the Law No. (5203),
    - Those who have a foreign nationality by birth and later have got Turkish citizenship and have dual citizenship; and those who are Turkish and have completed last 3 years of high school abroad except for Northern Cyprus.
- The original copy of the high school diploma or temporary graduation certificate and its Turkish translation approved by the notary or foreign representatives of the Republic of Turkey,
- The original copy of the equivalence certificate (high school diploma) obtained from Provincial Directorates of National Education - the Ministry of National Education or foreign representatives of the Republic of Turkey,
- An official transcript approved by the high school directorate, showing the courses taken in high school, grades and GPA of the student, and a copy of the Turkish translation approved by the notary or foreign representatives of the Republic of Turkey
- Students must submit the original copies of the documents (which they are accepted with) and other requested documents during registration. Students accepted with the YÖS result document of Turkish Universities, whose recognition has been announced by ISUBU, must have a verification code or a copy of the approval document from the institution where they received the document from.
- A copy of the Passport that has Education Visa showing the identity information and validity period pages, and the Turkish translation approved by the notary or foreign representatives of the Republic of Turkey,
- If available, a copy of the internationally valid foreign language certificate and Turkish proficiency certificate approved by the notary or foreign representatives of the Republic of Turkey,
- 4.5x6.0 photograph taken in the last six months, from the front, in a way that can easily introduce the student
- The document showing that the tuition fee has been paid,
- Signed living expenses assurance statement (The student must submit it in person when he/she comes to Turkey.

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<div align="right">

APPENDIX – 1

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TÖMER/TURKISH LANGUAGE DOCUMENT

I registered to the Faculty/School/Vocational School of _____ at Isparta University of Applied Sciences on ___/___/2021.

I declare that I will take my TÖMER/Turkish language training in _____(city) and I will inform my school about my situation every semester.

<div align="right">

Today's Date

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<div align="right">

Student's Name/Last name:

Signature

</div>

APPENDIX – 2

INCOME STATEMENT FORM

I registered to the department of _____(program) in the
Faculty/School/Vocational School of _____ at Isparta University of Applied
Sciences on ___/___/2021.

I declare that I will afford the determined fee of 3500 $ for my 10-month tuition expenses.

Today's Date

Student's Name/Last name:

Signature

APPENDIX – 3

NOTIFICATION DOCUMENT

It has been understood that _____ (name of the international student) from _____ (nationality of the student) who has come to submit his/her documents to apply for residence permit has some missing documents.

The international student has been informed that s/he has to complete the missing document(s) within 1 week (7 days) latest and apply to the relevant unit of our University with those documents.
This notification document has been signed by us after it has been confirmed.

Today's Date

Missing document(s)

1-
2-
3-

NOTIFYING PARTY   RECIPIENT PARTY

Staff Name/Last Name   Student's Name/Last name:

Signature   Signature

APPENDIX – 4

The international student who was registered to the department of
_____(program) in the Faculty/School/Vocational School of
_____ at Isparta University of Applied Sciences on ___/___/2021 is informed
that he/she must apply for a student residence permit before the visa or visa exemption period
expires and that he/she must submit the documents within 30 (thirty) days from the date of
application.
This notification document has been signed by us after it has been confirmed.

Today's Date

NOTIFYING PARTY   RECIPIENT PARTY

Staff Name/Last Name   Student's Name/Last name:

Signature   Signature